



OFFICE OF THE NATIONAL CHIEF OF STAFF  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

MEMORANDUM FOR CAP/CC

1 Jul 2012

FROM: CAP/CS

SUBJECT: FY12 Third Quarter National Staff Report

1. Please find attached the subject report for your information. We have decided to change this report to a quarterly frequency to reduce redundancy.
2. Additionally, all of the staff briefings presented at the May 2012 National Executive Committee meeting can be found at <http://www.capmembers.com/events/nec/>.
3. Please direct all questions to the undersigned.

Respectfully submitted,

A handwritten signature in black ink that reads "Russell E. Chazell".

RUSSELL E. CHAZELL, Colonel, CAP  
National Chief of Staff

Attachment

Distribution:  
CAP/CC/CV/EX  
Board of Governors  
National Advisory Council  
National Board  
National Staff

### **Deputy Chief of Staff, Support – Col Joseph “Skip” Guimond**

The Support Section is functioning well and continues to pursue CAP's long and short range Goals and Objectives. We are currently seeking a new NCAC Advisor and expect to fill that position within the next six to eight weeks.

### **Professional Development Officer– Col Bryan Cooper**

- Work continues on a standardized RSC curriculum. Two Region schools have agreed to Beta test during the next cycle.
- Working on revisions of numerous specialty tracks including numerous Ops tracks, LG, Health Services, DDR, and CDI Track. Air Crew and Logistics courses are in the development phase.
- Commander's track work continues with target completion date this year.
- The conversion to on-line training continues in accordance with our long term goals. SLS is a target course and staffing for this project is in progress.
- The member survey of the Level 1 course has been completed and the data analyzed. Work on a new improved course has begun.

### **Marketing Officer– Col Skip Guimond, Interim**

- Advertising for this position has closed, and the CAP/CC is expected to announce the appointment this month.
- Continuing project to create a simple checklist for new CAP members to outline the steps to becoming a Mission Pilot, Scanner or Observer. Working with HQ Ops staff, Col Moseley and Col Murrell.

### **Public Affairs Officer– Maj Steve Solomon**

- The Style Guide Committee has submitted their draft recommendation which is in coordination by the Volunteer and NHQ Staffs.
- Continuing to work with the Wing/Region DPAs to improve input to the Volunteer Now online Magazine and develop new and vital stories.
- Working with the Region DPAs to obtain maximum effort in support of the Congressional Gold Metal.
- Working on the creation of a CAP Speaker's Bureau.
- Finalizing revisions to CAPR 900-2.
- Developing the PA Learning Lab for the Baltimore NB Meeting.

### **Personnel Officer– Col Rick Moseley, Interim**

- Advertising for this position has closed, and the CAP/CC is expected to announce the appointment this month.
- Recommendations for all “Best of the Year” awards have been forwarded to the CAP/CC.
- The new “Ask the Commander” function in eServices has become very active in just one month and continues to provide positive member feedback.
- Supporting the National Committee working on membership status and training requirements.

### **Recruiting & Retention Officer—Open**

- Advertising for this new position has closed, and the CAP/CC is expected to announce the appointment this month.

### **Awards & Promotions Officer– Lt Col Tom Berg**

- All National Awards and Promotions continue to be processed within a two to four week period.
- Team completed a complete review of all “Best of the Year” awards and forwarded through the Chain of Command.
- Developing a Learning Lab for the Summer NB Meeting on awards and promotions for all levels of command.
- Working on an NPAT Operations Manual.

### **Information Technology Officer– Lt Col Bill Hughes**

- Work is complete on a two stage rollout of identifying ES Qualification Evaluators. As soon as the NHQ eval is complete it will be released.
- Single Qualification Record—Online Driver’s License—is online and functional.
- ICUT is still awaiting some items from the Communications Team. Hoping for a June release.
- Numerous eServices issues dealing with permissions and pilot requalification have been resolved.
- List of items to move CAP to a fully paperless organization is still in progress, but time and resources have limited progress.

### **Aerospace Education Officer– Lt Col Mike McArdle**

- AE attended the Space Education Exploration Conference, Science-Technology-Engineering and Math Conference, and National Science Teachers Association Conference. AEMs were recruited at each conference.
- AE award nominations were received and evaluated in conjunction with the Awards Team.
- The AFA/CAP Partnership resulted in \$22,500 in \$250 grants awarded to squadrons and schools.
- The CAP/AMA Partnership has given us over 100 local partnering agreements between CAP Squadrons and AMA RC Clubs benefiting more than 2,000 Cadets.
- CAP/AMA NCSA will be held at Oshkosh, WI 7-14 July.
- Curriculum Development with projected publication dates:
  - Basic Model Rocketry, 9/2012
  - Advanced Model Rocketry, 9/2012
  - Journey of Flight, 3<sup>rd</sup> Ed, 10/2012
  - AEX – Advanced Math, 7/2012
  - AEX – Middle School Physical Science, 7/2012
  - AEX – Model Aircraft & RC Aircraft, 8/2012
- Scheduled AE Officer Schools, 2012
  - National: Pensacola NAS, FL 19-23 June
  - GLR: Wright-Patterson AFB, OH 8-11 August
  - PCR: Nellis AFB, NV 10-14 November

### **Government Affairs Officer– Lt Col Larry Brinker**

- CAP’s FY13 budget request has been restored in the House Defense Appropriations bill to the level necessary to fund critical operations/procurement – Senate will markup their bill later.
- CAP Congressional Gold Medal bill in the Senate (S 418), with 85 cosponsors, was passed by unanimous consent on 10 May.

- CAP Congressional Gold Medal bill in the House (HR 719), with 184 cosponsors, must still obtain 290 cosponsors – cosponsors are critically needed for this legislation to advance.
- The May 2012 CAP National Display at the Andrew's Joint Service Open House was a great success with excellent attendance.

#### **State Legislative Officer– Lt Col Jeff Wiswell, Sr.**

- The Team Leader is in the process of building the CAP State Legislative Team at the Region and Wing Level. There is an ongoing effort to capture some basic CAP legislative leader data as work progresses toward filling all Region and Wing Legislative officer positions. Once fully established, this CAP legislative leader network will create an informational platform for two way communications in this vital area. As we operate in this challenging economic environment, CAP will be able to: (1) better assess our governmental and legislative strengths and weaknesses, (2) be able to review our past successes, (3) plan for beneficial future objectives, and (4) allow CAP to step up its national, regional, and wing level training in this area.
- Continuing to support all Wing and local legislative efforts.

#### **Cadet Programs Officer– Col Craig Treadwell**

- Continuing work on possible cost reduction contingencies for NCSAs in FY13.
- Reviewing possibility of moving the National Flight Academies and Glider Flight Academies to Region activities. Funding would be transferred through the Regions.
- Working on renaming the NCSA Ribbon the Cadet Special Activity Ribbon which will have devices for the level of the activity.
- Developing a new Cadet Program Metric.
- Finalizing revisions to CAPR 52-22.

#### **NCSA Officer– Lt Col Joe Winter**

- 30 Summer NCSAs are in full swing. Total applicants were 2,512 (Cadet: 2,054 and Senior: 458).
- Working Fall 2012/Winter 2013 Activities (Cyber Patriot, CLA, and NCLS).
- Developing cost saving contingency plans for FY13 activities.
- Working 2013 Summer Activity dates and requirements for the budgeting cycle recognizing likelihood in the reduction of AF Man-days and appropriated dollars.
- Lost our Ghana senior escort due to military deployment. All cadets reslotted.
- Be sure to visit <http://www.ncsas.com> – the official website for all things NCSA.

#### **Home School Development Officer– Open**

- Advertising for this new position has closed, and the CAP/CC is expected to announce the appointment this month.

#### **NCAC Liaison Officer– Lt Col Ned Lee**

- Continuing monthly NCAC teleconferences.
- Working the issues of “CAP Cadet Key Knowledge” Pamphlet, and a Cadet Activities Handbook.
- Recommendations have been forwarded to the CAP/CC for the next NCAC Chairperson and Vice.
- Working on the RCLS curriculum.

- Working on a program to mentor Cadets to prevent burnout.
- We will be appointing a new NCAC Advisor due to the fact that Lt Col Lee, a member of the BOG, will not be able to attend the NCAC Meetings at the NB since the BOG now will also meet during the NB.

#### **Drug Demand Reduction Officer– Lt Col Jett Mayhew**

- Continuing on the integration of the DDR Program into Cadet Programs with a goal for completion this fiscal year including the release of the new DDR Reg CAPR 52-22.
- Continuing to implement the DDR Excellence Program.
- Working with CAP Safety to incorporate DDR program.

#### **Spatz Assoc. Liaison Officer-- Maj Steve Austen**

- Continuing liaison with the Spatz Association
- The annual Spatz Association Meeting at the Winter National Board was a great success. Three flying scholarships were awarded to CAP Cadets.
- The Spatz Association was awarded the MER Frank Brewer Award for excellence in aerospace education and leadership.

#### **National Uniform Committee – Col Dave Guzman, Chairman**

- The Committee structure, following the direction of the NB, has been solidified and is now fully functional. The process for future uniform recommendations has been codified and distributed.
- The Committee is working on Phase III, the final phase, for presentation to the Summer NB in Baltimore.
- The Summer NB presentation will include a complete summary of the Committee's findings including those previously approved by the NB.
- Thirteen uniform items and recommendations are currently being held pending the final uniform report. These items will be handled in accordance with standard procedures immediately after the conclusion of the Summer NB.

#### **DCS – Operations – Col Mike Murrell**

- CAPR 60-1 Published
- Still awaiting implementation of Learning Management Module of the new software system for ICut, test updates, and the Aircrew Emergency Training Course (AETC). Now told end of June.
- CAPR 100-1 is completing staff coordination and should be published by 1 July.

#### **Stan/Eval – Lt Col Michael Moyer, Stan/Eval Officer (CAP/DOV)**

- The Professional Airmanship working group continues to exploring available programs. It is a work in progress. The next phase will be to develop Requests for Information (RFI) from those determined to be viable. Dr. Tony Kern has been invited to speak at the Summer National Board and Conference in Baltimore.
- The CAP G1000 Course was approved by the NEC and will be implemented sometime around the first of the Year.

#### **Emergency Services – Lt Col Pete Norris, Emergency Services Officer (CAP/DOS)**

- Work continues on the update of the CAPR 60-3. A working group has been assigned to look at the training and experience criteria for executive level ratings, including IC.

- A new NOC Augmentation Class was held in early May adding approximately 10 new Augmentees. The next step for each will be to work in the NOC for a week for certification.
- AS 12 was held in early May. The exercise in early May, that included participation from TXWG, LAWG, SWR and 1sr Air Force/AFNORTH, ended with mixed reviews. An After Action meeting will be scheduled.
- Presented ICS 300 and 400 classes at the Southeast Region Conference.

**National Communications Officer – Lt Col Charles G. “Chuck” Bishop, Jr.,  
Communications Officer (CAP/DC)**

- The CEDAR (Communications Equipment Disposal and Retirement) Program has been implemented with mixed results. A fairly large number of wings have yet to respond.
- The mobile HF-ALE installation program is having the same results as the CEDAR program with a lack of response from a number of wings.
- The NOC Support Squadron, NHQ-NHQ-006 has been de-chartered, those indicating a preference were transferred to their unit of choice. The majority, who failed to respond to numerous requests, were transferred to the Patron squadron.
- Assignments and requests for approvals for Comm’s Tiger Teams (working groups) have been submitted.
- Despite some pushback by some of the comm folks, including corporate and volunteer, DCS Ops is pushing for nets participations in passing some sort of traffic.

**Mission Operations – Lt Col Scott Lanis, Mission Operations Officer (CAP/DDOS)**

**GPS Working Group – Lt Col Dave Carlson, Working Group Leader**

- Work continues. Requests are being made for approvals to add two more members of the working group.
- A sneak peak at some of the work being done can be found at a secure section of the following website: [http://youtu.be/9s\\_Vbg9wDZY](http://youtu.be/9s_Vbg9wDZY)

**FEMA Liaison – Col Jim Rushing, National FEMA Liaison Officer**

- Participated in Ardent Sentry 12
- Planning has begun for AS 13
- A Hotwash is being planned for after action reporting.

**NESA - Maj. Gary Brockman, Director/NESA Squadron Commander**

- Classes begin in July. Looks like a full school and schedule for both weeks

**Advanced Technology Programs – Col Gene Hartman, Advance Technologies Programs Officer (CAP/DDOT)**

**Advanced Digital Reconnaissance System (ADRS) Working Group Major Tom Vreeland**

- Worked with Ed smith on additional D90 technical procurement issues for John Desmarais.
- Organized a national Subject Matter Expert (SME) team on cost-effective, state of the art Full Motion Video, Still Imagery and IR capable systems in preparation for a draft RFI for systems to support CAP DR reconnaissance operations
- ADRS Team provided support for exercise Ardent Sentry 12.
- ADRS Team continued its development work and writing

### **Glider Program – Col Jack Buschmann, Glider Program Officer (DDOG)**

- As announced previously, CAP will be getting 12 gliders from the Air Force Academy. From my latest information, 10 (not 11, as initially reported) are airworthy; two will be used for parts.
- Six gliders will be delivered in late July and available for distribution in July.
- The academy gliders will replace older SGS-233s with high time on airframes and low useful loads. After that, the fleet will be expanded up to the 52 units recently approved by the NEC.
- There will be an effort to schedule all gliders for annuals at the beginning of the traditional glider season, so that glider programs are not interrupted in the middle of the season. This will result in some gliders getting their annuals early.
- Final efforts are in process to expand the SSA/CAP MOA to include a free membership for CAP cadets, in an SSA desire to grow their youth program and open more opportunities to CAP cadets.

### **Green Flag – Lt Col Stu Boyd, National Surrogate RPA Coordinator/Green Flag Group Commander**

- The GFW Surrogate Remotely Piloted Aircraft (SRPA) and crews participated with kudos in the second Cactus Starfighter Exercise at Luke AFB.
- SRPA aircraft participated in the AS 12 exercise with mixed results, primarily in the area communications/imaging delivery due to microwave frequency allocation issues. The crews, themselves, performed very well. Both GFE and GFW crews participated.
- SP 3, the CT206 assigned to Green Flag, should be ready for test flights in late July or early August. Once, those flights are complete, it will go to CO for STCs. It is anticipated that it will arrive at GFW in September and be ready for participation with the November exercise. Once, finished as a template, the CT206 designated as SP 4 will be sent to GFW for pilot transition training.
- Dates are being discussed for holding an MOA review meeting in preparation for submitting a new MOA for FY 13.
- A national recruiting program will be implemented in late June or early July. The SRPA program will be looking for participants from all over the country to train for GF, GF-type and DR missions. All applicants will be required to commit to a minimum number of missions per year.

### **CAP- Canadian SAR Activities Liaison – Lt Col Murray Craig, Liaison Officer**

- Maj Gen Carr and Lt Col Craig are scheduled to attend a reception at the Canadian Embassy in Washington, DC. It will be an opportunity to introduce Gen Carr and CAP to Canadian and EU General Officers, as well as, Canadian officials. Additionally, they will be in a position to discuss the Canadian border frequency problems with high level members of the Canadian government.

### **Chief, CAP National Health Service – Dr (Col) Sergio B. Seoane**

- Meeting with NHQ staff to review new CAPR 160-1.
- Improvements are being made to the regulation to clarify the language and make it more succinct without changing the original intent of the regulation.

## National Chief of Chaplains, Chaplain (Col) J. Delano Ellis, II

- Seven New Chaplain Appointments in the First Quarter - 2012:
- Ten New Character Development Officer Appointments for Assignment at the Summer Board - 2012
- We have instituted the new policy of making appointments quarterly. This gives us time to carefully examine each applicant, print their Certificate of Appointment and get their documents to the Region Chaplain for public promotion and presentation. The only exception to this rule is the promotion which takes place during National Boards in the month of August. Those persons appointed during the summer months are encouraged to attend National Boards for promotion during the Chaplain Corps Advisory Council. Person being promoted may have their Region Commander or Wing Chaplain present to assist in "pinning."
- Chaplain Corps Staff Colleges:
  - All Staff Colleges were attended to by the Chief or his Representative (*Deputy Chief(s), Secretary of the Corps or the Senior Assistant for Examinations*). The Region Chaplains and their Deans have reported great enthusiasm within this Directorate and we expect to see an influx of new recruits into our Corps during the balance of this calendar year.
- During our work this year we have been made aware of the Air Force's attempts to take away one of the Stars (*grade*) from the Air Force Chief of Chaplains because of our Mother Service's dwindling numbers in its Corps. The Commandant of the Air Force School at Fort Jackson, South Carolina reminded the Senior Air Force Staff of the extremely healthy cadre of chaplains in their own "Auxiliary." When those numbers were reported it was decided that the numbers did, in fact, still warrant the "Two Stars" for that billet. The Air Force owes much to the hard work and diligent maintenance of standards practiced by the Civil Air Patrol.
- At National Boards:
  - Since the Air Force is unable to tell us who the new Chief will be, we have decided to invite the Commandant of the Air Force Chaplain's School to serve as our Prayer Breakfast Speaker. We are waiting for his reply.
  - One of our chaplains has been tapped to conduct Confessions and Mass for our Catholic constituency and our search is almost complete for our Jewish worshippers. No person has been identified as Muslim nor has anyone applied for appointment as a Muslim Chaplain. If there is need, we have begun to touch Mosques in the Baltimore area for those members who desire to attend Friday Worship. The Protestant Services are being prepared by our Deputy Chief, Chaplain, Lt. Col. Kenneth Van Loon. He will report back to us within the next week or two on all Worship arrangements. Chaplain, Lt. Col. Kenneth Colton is working on the Prayer Breakfast and we'll report those details as soon as he hears back from the Commandant.
  - We are trying to open a Chaplain's Hospitality Room during Boards. Soft drinks and snacks might be available to anyone who drops by the "God Squad Room" ☺ to talk, rest their weary feet or for moments to reflect. The Chief and Deputy Chief will foot this expense. We just want to be a blessing to our organization.
  - Finally, we expect a good number of chaplains and/or CDIs to be in attendance at National Boards in Baltimore. My hope is that the planners of the seating in

the main assembly hall might consider blocking off a couple of rows for the “Chaplain Corps.” We would love to see that “Amen Corner” and I’m sure that you and the Generals would appreciate the visible symbols of the Holy down front, together, supporting you as you conduct the business of our organization. Anything you say that helps to facilitate that would be so appreciated.

#### **Equal Opportunity Officer – Lt Col Walter C. Vertreace**

- Assigned as Assistant Equal Opportunity Officer 12 December 2011
- Assigned as Equal Opportunity Officer 14 March 2012
- Seven Equal Opportunity complaints processed
- One initial response to inquiry

#### **CAP Command Chief – CMSgt Lou Walpus**

- CAP/NCO Program
  - Work continues on the CAP NCO Program package
  - Package was returned through channels back to CAP for response to questions raised during coordination through Air Staff.
    - Discussed the “way ahead” with Gen Carr
    - Questions were forwarded to NCO Committee members for review
  - NCO committee conference call was scheduled
  - Draft updates and proposed responses were forwarded to Gen Carr
  - Pending final approval package will be forwarded to CAP-USAF for staffing