



National Flight Academy-Oshkosh
Civil Air Patrol
UNITED STATES AIR FORCE AUXILIARY
2747 Knapp Street Road ● Oshkosh, Wisconsin 54902-9021

March 1, 2019

Dear Future Pilot,

On behalf of my instructors, staff and myself, let me congratulate you on your selection to attend the 2019 National Flight Academy Great Lakes Region (NFA-GLR)-Power, Oshkosh, WI, 15-24 June 2019. The NFA-GLR is held at the Civil Air Patrol buildings on the grounds of the Experimental Aircraft Association (EAA). EAA has been a strong partner in our past NFA-GLR sessions and will be again this year. Quite often, EAA will fly many of its antique and WWII aircraft at the same time you will be in the traffic pattern. Time permitting you will get an opportunity to see everything they have to offer.

I can assure you that my staff and I will do everything in our power to make this a fun and successful experience for you! But to get the most out of your time with us, I need your help. In just nine days we are going to teach you as much as we can about the Cessna 172 Skyhawk, basic airmanship, and proper takeoff and landing techniques. The best analogy I can offer: it will be like trying to take a sip of water from a full-on fire hose. In order for you to be successful, you will need to be totally dedicated to learning the material and skills we will teach you. If you come to Oshkosh with the desire to work hard and learn, you will fully enjoy your time with us. Over 1000 cadets since 1995 have been successful because they gave it all they had. I know you can be just as successful if you give us your full attention and effort!

In the past, we have had students arrive with a few introductory flying lessons under their belt. This is not necessary. The curriculum is designed for a student who has no previous piloting experience. In fact, regardless of any previous flying experience you might have, your instructor will assume you have never seen a light aircraft before.

I would like to point out that if you have already soloed and were thinking of coming to NFA-GLR to complete your cross-country flights and get your final Private Pilot check flight, please contact Cadet Programs at CAP National Headquarters and make other arrangements. Because of limitations of time, aircraft, and instructors, we do not have the capability to offer these advanced activities at this time.

Our curriculum will provide students with the same knowledge and flying skills they would expect to receive during the first 10 hours of instruction from any flight school. While we cannot make any guarantees, those students who learn the material and do well during the in-flight lessons may have the opportunity to fly solo. Please keep in mind that your time with us can be successful whether or not you solo. The key to your success totally depends on how much effort you put into your learning. **While there is no guarantee you will solo**, there are a few things you need to be aware of in order for you to be able to solo, should you qualify, during NFA-GLR:

- 1) You must be 16 years of age. This is a Federal Aviation Administration (FAA) and CAP requirement.
- 2) A parent or guardian must sign the special solo permission form included with this letter. **This is a CAP requirement.**
- 3) You must have a Medical Certificate issued by a FAA certified Medical Examiner as well as a student pilot certificate issued by the Civil Aviation Registry after an application is made with either a Designated Pilot Examiner or Certified Flight Instructor. **This is an FAA and CAP requirement.**
- 4) You must bring with you a certified copy of your birth certificate and picture ID or your passport. **This is a TSA requirement.**

You **DO NOT NEED** a flight physical and student pilot certificate just to attend NFA-GLR, although it is recommended. However, you **MUST** have this Medical Certificate and student pilot certificate if you desire to **SOLO and if you do not already have a student pilot certificate with medical prior to April 1, 2016**. You will have to acquire the Certificate **before** you arrive at NFA-GLR. As it will take approximately 6 weeks in order to obtain the certificate, I highly recommend you submit your application now. To locate a FAA certified Medical Examiner, check with any of the pilots in your local CAP unit for a referral or you can contact any local FAA office or Air Traffic Control facility for a list of FAA certified Medical Examiners in your area. If you do not have the old certificate issued prior to April 1, 2016, you must bring both the Medical Certificate and Student Pilot Certificate with you and give it to us when you arrive, in order to have the opportunity to solo! Also if you are taking any medications, which may affect your flying, we must know this too. You can get flight training with certain medications, but you will not be able to get a certificate or solo. At best you will pre-solo.

We will also be providing ground school instruction during the academy. It is our hope to complete the instruction, during your time in Oshkosh, so that when you return home you will be ready to take the FAA written exam. At this time, we are not set up to provide the exam during the academy, so you will have to make your own arrangements to take the written exam.

Enclosed with this letter is a form, which you **MUST** fill out telling us how you will be arriving on June 15th. Plan to arrive not later than 1600 (4:00 P.M.) Central Daylight Savings Time, **if possible**. As soon as your travel plans are finalized, please return this form to me at:

Lt. Col. Marcia Cunningham
4854 S. 25th St.
Milwaukee, WI 53221
Or scan and e-mail it to me at marcia853@hotmail.com.

If you are planning to drive to Oshkosh, please indicate this on the form. We will send you final directions on how to get to our site just before your arrival. If you are planning on driving yourself with the vehicle remaining at our site, you will be required to hand over your keys to the staff upon your arrival. The keys will be returned to you upon your departure. This is a standard CAP policy for any special activity.

If you are planning to travel by commercial airline, please indicate the airline, flight number, and arrival time at your final destination on the form. We request that you fly into Outagamie County Regional Airport in Appleton. Also, please provide a phone number we can call in case we need to contact your parent or guardian in the event of a flight cancellation. Make a firm reservation. **DO NOT FLY STANDBY** status. A staff member will meet you in the baggage claim. He/she will be wearing CAP identifiable clothing. Every arriving cadet will be met; no one will be left behind, so please remain waiting in the baggage claim area until you are picked up.

There will be a Graduation Banquet on Sunday evening, June 23rd at 5:00 P.M in the EAA Museum. The price of the banquet for our students is included in the fee you are paying for NFA-GLR. Your family and friends are invited to attend this event to share the pride you will have attained in your accomplishments during NFA-GLR. The cost for guests is \$20. You are asked to let the staff know during your check-in if you will have any guests for the banquet if not before.

Departure day will be Monday, June 24th. If you are flying, try to make your departure after 9:00 A.M. from the same airport you arrived at on the 15th. Breakfast will be available that morning. Those who will be driving may depart at their convenience. If your parents are coming to the banquet, you may leave afterwards on Sunday night after checking out with academy staff.

We have enclosed a recommended list of items to bring. Storage space is limited to lockers, with suitcase storage under your bunk. It is strongly recommended that you do not exceed the items on this list. You will find you will not use a lot of extra clothes. You will be in your NFA-GLR flying clothes during most of the day. So only a minimum of alternative clothing, such as civilian wear, will be needed for the period. The only CAP uniform you will need is your Class B uniform (without jacket) for the graduation banquet. Trust me, you will be glad if you travel light with only the items we recommend as many airlines are now charging for extra luggage.

While you may wish to have a cellular phone with you during travel, you will be required to hand over the phone to staff upon arrival. The phone will be returned upon your departure. Each cadet, upon arrival at the activity, will be allowed to phone his/her parents/guardians to advise that they have arrived at the activity. And of course, phone calls will be permitted should you solo. Phones will be returned upon departure. Parents may contact the NFA-GLR administration building at 920-235-9245 or contact me on my cell phone at 414-426-8124.

During our Academy, there will be 2 Sundays. We will do all we can to honor your desire to attend religious services. Keep in mind that Oshkosh is a small town and may not have all the choices a larger community might offer. Please let us know if you have any special needs in this area. We

usually have a CAP chaplain hold a short non-denominational service on each Saturday night after dinner, if you wish to attend.

The cost of the Academy this year is \$800. You are paying for 10 hours of intensive flying time and ground school with top-notch instructors who are donating their time. The fee also includes your food, housing, banquet and NFA T-shirts (NFA flight uniform). If I haven't already asked you, I need your shirt size. To accept your slot, you must pay a \$100 non-refundable deposit via the eServices payment module by **31 March** and payment in full by April 30 in order to remain on the primary list for the activity unless you have made prior arrangements with NHQ. In that case, it must be paid prior to arriving at the activity. You must also submit your signed Form 31. (Note you may pay more or all, but \$100 will be non-refundable. This non-refundable deposit is a change from previous years.)

If something comes up unexpectedly and you know you cannot attend, PLEASE let me know ASAP so I can fill the slot with another cadet. There were over 100 applicants for only 16 slots, so I'm sure someone will be interested in attending. We plan meals, instructors and materials for the number of cadets National HQ tells us to expect.

I will send out additional information, as the date for NFA-GLR gets closer. There are several attachments along with this letter. Please review all the information and return the necessary forms to me as soon as possible. There is more information at www.ncsas.com for airline travel and flight scholarships as well as the powered flight syllabus and information on the student pilot certificate. If you have questions, you can call me at (414)426-8124 or e-mail me at marcia853@hotmail.com.

I hope you are as excited about this year's NFA-GLR as I am. Come prepared to get started right away. I look forward to meeting you in June!

Sincerely,

Marcia Cunningham, Lt Col

Marcia Cunningham, Lt. Col., CAP
Activity Director,
Cadet Flight Academy-Power, Wisconsin

Attachments:

Medical Letter/Medical information form	_____	Medical Form
Travel Information form	_____	Travel Information Form/
Packing List	_____	Permission slip
CFA Communications Sheet*	_____	Signed CAPF 31

*These items are informational in nature to help prepare for the NFA.

Items to be mailed to Lt. Col. Cunningham: